

## POLICY DESCRIPTION FORM

Department/Group: PA/PG/Conservator/Coroner / L&J Budget Code: AAA PAC  
 Title: In-House Body Removal Services

PRIORITY: Rank 1 of 7 FUNDING: Full Year ☒ Other ☐ \_\_\_\_\_ Months

ITEM STATUS: Restoration ☐ Program Change ☒ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

As part of law enforcement, we recognize the importance of chain of evidence and the securing of personal property. More importantly, we recognize the sanctity of the decedents themselves. This past year a horrific crime occurred when a contract body transport employee violently and maliciously sexually assaulted the body of a young female decedent. This was despite having policies and procedures in place to ensure compliance throughout our prior contract body removal service. We feel it would be in the best interest of the County to provide this service on an "in-house" basis.

All details of this study are on file in our office. The March/2000 study indicated that by having control over staff and equipment, we could assure ultimately that all above mentioned is being carefully monitored. It is our opinion that performing this service on an "in-house" basis would offer the county the least risk and liability exposure. Policy budget consideration is requested.

		2003-04	Ongoing 2004-05
<b>APPROPRIATIONS</b>			
Salaries & Benefits (attach additional page if required)		\$ 582,380	\$ 599,851
<b>CLASSIFICATIONS</b>			
<u>Budgeted Staff</u>	<u>Title</u>	<u>Amount</u>	
10.0	Body Removal Tech	582,380	
Services & Supplies		42,498	42,498
Other (specify) _____			
Equipment		82,341	
<b>FIXED ASSETS</b>			
<u>Item</u>	<u>Amount</u>		
3 Transport Vans	82,341		
Reimbursements (specify) <u>Contract Appropriation Available</u>		(180,000)	(180,000)
Total:		\$ 527,219	\$ 462,349
<b>REVENUE (specify source)</b>			
Total:		\$ 0	\$ 0
LOCAL COST		\$ 527,219	\$ 462,349